



Earth Day Coalition
3606 Bridge Avenue, STE #4
Cleveland, OH 44113
(216) 281-6468 | earthdaycoalition.org

Intern Position:

Art, Poetry, and Essay Contest Intern

Start Date:

Winter/Spring 2017

Time Commitment:

Flexible, 4 hours per week minimum

Pay:

Unpaid, voluntary

Earth Day Coalition, a local non-profit located in Ohio City, is looking for a part-time, voluntary intern to assist with coordinating EarthFest 2017's Art, Poetry, and Essay Contest. This internship will serve as a great way to gain experience with event planning and non-profit work in a flexible and fun environment!

What is EarthFest 2017:

Earth Day Coalition's EarthFest 2017 will be held on Saturday, April 22 at the Cuyahoga County Fairgrounds. EarthFest is Ohio's largest environmental education event and one of the longest standing and most successful Earth Day events in the country. The event features over 270 non-profit and business exhibitors and involves upwards of 900 active volunteers. Between 10,000 and 50,000 people have attended EarthFest annually in the past 27 years. EarthFest exhibit areas include:

- Vibrant Green Space
- Clean Transportation
- Environmental and Energy Science
- Family Fun
- Clean Water
- Green Home & Garden
- Health & Fitness
- Local & Sustainable Food
- Community Works

What Is the Art, Poetry and Essay Contest:

Help regional students participate in Earth Day! Initiated in conjunction with the first EarthFest in 1990, the Art, Poetry, and Essay Contest is open to students grades K-12 in Cuyahoga, Ashtabula, Lake, Geauga, Lorain, Medina, Summit and Portage counties. This year's topic of focus is VIBRANT GREEN SPACE. Winning entries will be displayed at EarthFest 2017 and winners will receive The Hope and Stanley Adelstein Award for Excellence, a certificate of participation, and a cash prize. All winners and their families will be given free admission to EarthFest and students will be honored at the Welcoming Ceremonies.

Primary Responsibilities:

The primary function of this internship position is to coordinate the 28th annual Art, Poetry and Essay (APE) Contest for Earth Day 2017 in Northeast Ohio. Major tasks include:

- Help prepare contest brochure and coordinate distribution/outreach
- Organize volunteer judging committee and prepare all winning entries for showing
- Coordinate all APE activities at EarthFest 2017, including coordination of the welcoming ceremonies
- Post event scheduling of APE showings throughout 2017

Qualities/Skills:

- Enthusiastic & energetic
- Event planning/marketing
- Planning/organizing skills
- Good writing skills
- Responsible & flexible
- Self-motivated & creative

For more information:

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About Earth Day Coalition

Est. in 1990, the mission of Earth Day Coalition is to provide education, inspire leadership and encourage action for a healthy environment. Earth Day Coalition's year round programs include: Student Environmental Leadership, Clean Transportation, Neighborhood Action, and EarthFest—Ohio's largest environmental education event and longest running Earth Day celebration in the nation.